



O'Hara PTO

Meeting Minutes - September 22, 2017

1. Homeroom Representative Assignments / Online Volunteer Form

- a. Homeroom representatives have been assigned; packets were distributed electronically to lead rep.
- b. Classroom volunteers will be provided early next week (based on online responses).
 - i. Homeroom representatives can ask teachers to circulate call for additional volunteers.
 - ii. Online volunteer form will remain open throughout the year and is available at www.oharapto.org/volunteer.
 - iii. Directory should be out by 10/9 and may also be a resource for homeroom reps.
 1. Homeroom reps and Committee chairs are asked to please blind copy recipients to protect email privacy of volunteers.

2. O'Hara Administration Update (Mrs. Batis)

- a. Mrs. Batis provided clarification to the Response to Instruction and Intervention (RTII) process after receiving questions following a brief overview at Curriculum Night.
- b. Construction work is progressing as planned. Thanked parents for the patience and understanding. Also thanked PTO for contribution to playground.
- c. Grades are alternating use of fields and playground when at recess.
- d. Thanked PTO for donation of courtyard tables; teachers are already making use of them and a rotating schedule will be instituted shortly.

3. PTO Board Updates

- a. Treasurer Report - Review of Draft Budget (Kristina Adams)
 - i. Kristina Adams provided an overview of the PTO bank account balance, anticipated revenue from fundraisers and proposed and/or committed expenses for the year.
 - ii. Question re: T-shirts to be provided and plan for next year.
 1. Only new students will receive a shirt next year; others will be provided option of purchasing an additional shirt at cost (not a fundraiser).
 - iii. Motion to approve budget from Sarah Shaffer; Budget approved by majority of members present.
- b. Summary of proposed Bylaw Revisions (Sarah Shaffer)
 - i. Sarah Shaffer provided an overview of proposed changes to the PTO bylaws, which were originally adopted in 2001.
 - ii. Current Bylaws are dated and do not reflect how the organization is run.
 - iii. Proposed revisions are attached here.
 - iv. 30 days' notice of vote will be provided to members via email.
 1. Discussion re: requirement to be present to vote; changed to electronic vote for more participation.

- c. Volunteers – Clearances Needed (Carrie Work)
 - i. Carrie Work provided a reminder that clearances are required for almost all volunteer opportunities.
- d. PTO Meetings
 - i. Based on the results of informal poll and various requests, the PTO will be alternating between morning and evening meetings through the remainder of the calendar year. The next PTO meeting will be held on Tuesday, October 24th at 6pm. Attendance at the October and December PTO meetings will determine if the PTO continues to offer an evening option.

4. Report from 9/19 District Forum Meeting

- a. Marybeth Dadd provided a report from the most recent District Forum Meeting.
 - i. District Forum provides an opportunity for Fox Chapel Area parents and residents within the community to discuss districtwide topics of interest with the school administration.
- b. Overview of PSSA/Keystone test scores provided (scores are up all around; science is relatively stagnant, but up from 3 years ago)
- c. PTO received thanks for contribution to new playground.
- d. FCASD will be planting shade trees and a shade sail will be installed on the playground. Other beautification projects planned.
- e. Attendees toured the mobile Fab Lab, which is part of the curriculum for all 2nd graders in the district this year.
- f. FCASD is in the preliminary phase of exploring option of switching high school and elementary start times.
- g. The sex and drug education programs are being changed; request came from students.
- h. A more detailed recap will be posted to the District Forum website.