

General Guidelines and Recommendations for Planning and Sharing Your Multicultural Night Booth

- 1) **Size of Booth:** You will be given one table to be provided by the school. The tables are approximately 6 feet in length. This should provide you ample room to display your activity, cultural artifacts, pictures, etc.
- 2) **Booth Preparation:** You may begin to set up your booth at 4:30 on the day of the event. Your booth should be totally set up by the start time of 5:30. There should always be an adult at the booth to not only explain the culture, but also to keep an eye on your belongings.
- 3) Trivia and Stickers (new in 2025)
 - a. Trivia - Each country should submit one (1) question and answer, about their country, that will be used for multicultural night trivia. Please submit your question and answer, before the event, to president@oharapto.org
 - b. Stickers - Each country should supply stickers, of their country flags, that can be given to the students for their passports. Stickers will be replacing the stamps that were used in previous years.
- 4) **Booth Presentation:**
 - a. You will be given a tablecloth and country sign. You do not have to worry about bringing these things, unless you wish to use your own belongings instead to enhance your display.
 - b. Your booth should display a variety of cultural facts about the country including special holidays or customs, type of money, population size, and other information that young children may find interesting. Photos and other cultural artifacts to enhance the visual interest of the booth.
 - c. You should prepare a short activity planned for the elementary school visitors to complete. This activity should take no more than a few minutes. This activity can be learning a song, making a craft, etc. If you make a craft, please provide enough materials for approximately 100 participants.
 - d. If you wish, cultural snacks can be provided. Napkins, forks, or anything else needed to eat the sample should be provided as well.
 - e. You may run a presentation on a laptop if you would like. If you need an outlet, you will need to tell us ahead of time so that we can try to arrange to put you near an outlet or to find an extension cord. If you have an extension cord, that would be even better! Outlet access is, unfortunately, limited by the design of the commons area in the school.
 - f. Students will try to come by and grab a sticker without doing any learning. Please try to encourage them to learn something before receiving the sticker if you can keep track.

5) Booth Clean-Up

- a. Performances will begin at 7:00. You may begin cleaning up your booth at the beginning of the performances or after them, whichever you prefer. Any valuables should be taken with you into the auditorium during this time.
- b. When you clean-up, please be sure to take all of your belongings with you. Anything that needs to be disposed of should be put in a trash bin.